

# **ANNUAL ORGANIZATIONAL MEETING NOTICE AND AGENDA**

**NEW FIELD School Local School Council**

**1707 W. Morse Ave**

**Annual Organizational Meeting for 2023-2024 School Year**

**School Library**

**Tuesday, July 25, 2023, 3:30 – 4:30 PM**

1. Call Meeting to Order Principal/Formal Chairperson
2. Roll Call / Establish Quorum Principal/Formal Chairperson
3. Selection of Temporary Chairperson Principal/Formal Chairperson  
**(May be any member)**

**Note: At this point, the Temporary Chairperson presides at a meeting until the selection of the permanent Chairperson**

4. Selection of Temporary Secretary Temporary Chairperson
5. Approval of Agenda Temporary Chairperson
6. Motion and Selection of Chairperson Temporary Chairperson

**Note: At this point, the newly-elected Chairperson presides at the meeting and assumes his/her new duties.**

7. Motion and Selection of the Secretary Newly Elected Chairperson

**Note: At this point, the newly-elected Secretary assumes responsibility for taking the minutes of the meeting.**

- 8 Motion and Selection of the Vice-Chair Newly Elected Chairperson  
**[Optional]**

9. Motion(s) and Selection of FOIA/OMA Officer(s) **(Only if Office is Vacant)** Newly Elected Chairperson

10. Set Regular Meetings Schedule for School Year Newly Elected Chairperson

11. Adopt / Re-adopt Bylaws or Establish Bylaws Committee **[Optional]** Newly Elected Chairperson

12. Adopt / Re-adopt Rules of Order for LSC Meetings **[Optional]** Newly Elected Chairperson

13. Announce Date of First Regular Meeting Newly Elected Chairperson

14. Timeline for new member recruitment Newly Elected Chairperson

15. Public Participation

15. Adjournment Newly Elected Chairperson