

# PAC TITLE I ANNUAL ORGANIZATIONAL MEETING



**New Field ES - October 6, 2022**


# Agenda

- 1. 8:50 – 9:15 Parents' Coffee Hour
  - 2. Approve September minutes
  - 3. Description of officer rolls and responsibilities
  - 4. Election for Chair, Vice Chair, Secretary, and Community Outreach Officer
  - 5. A New Parent's Guide to Getting Involved at New Field
  - 6. Select meeting times for rest of PAC meetings this year
  - 7. Public Comments
  - 8. Budgetary
  - 9. Closing
- 1. 8:50 – 9:15 Hora del café de los padres
  - 2. Aprobar las actas de septiembre
  - 3. Descripción de los roles y responsabilidades de los oficiales
  - 4. Elección de Presidente, Vicepresidente, Secretario y Oficial de Extensión Comunitaria
  - 5. La guía de un nuevo padre para involucrarse en New Field
  - 6. Seleccione los horarios de reunión para el resto de las reuniones de PAC de este año
  - 7. Comentarios públicos
  - 8. Presupuestario
  - 9. Conclusión

2. Aprobar las actas de septiembre

2. Approve September Minutes

# WHAT IS TITLE I?



A key component of the law is meaningful consultation with parents.

## About Title I

- The largest and oldest federal allocation (1965)
- It is updated 8 times in the last 50 years. Each time the act gets a new name. The last time was in 2015 under President Obama. It is currently known as the Every Student Succeeds Act (**ESSA**)
- There are guidelines expected by the Federal and State governments

## What is the money for?

- Title I is all about improving student performance
- 1% of the school's allocation is for parent engagement, but it also is specifically about improving parents skills to support student performance!

# MEANINGFUL CONSULTATION MEANS...

- ...creating opportunities for parents to share their needs and their ideas about how to spend parent engagement funds.
- ...transparency of information (Annual principal meeting, regular parent engagement budget reports)

...respectful and timely response to parent concerns

# OUR TITLE I PARENT ENGAGEMENT ALLOCATION

\$3,262

# HOW DO WE USE THE FUNDS?

## What are our needs?

- Think about what is most urgent.
- Think about the families with students most at risk of failing
- Think about how as many parents can benefit

## How can we use the funds? Amounts? What are your ideas?

- 1.
- 2.
- 3.
- 4.

# WHAT IS ALLOWED? WHAT ISN'T?

## ALLOWED

- Materials to send home (For parents, not students)
- Buckets (budget lines) for teachers or staff to train parents (not students)
- Virtual or in-person workshops  
Workshops
- Conferences (equitable use)
- Refreshments for meetings
- Parent Room Furniture
- Equipment (projectors, copiers, chairs)

## NOT ALLOWED

- Gift Cards
- Incentives
- Branded Merchandise
- Software
- Memberships

In person activities are at the discretion of the principal. In-person gathering can be restricted based on health & safety concerns and visitors are still required to go through the volunteer screening



# ELECTION GUIDELINES

- Only parents of a current child may run for office
- Only parents present or in the virtual session may vote
- Parents must be present in this meeting to be considered as PAC officer candidates.
- Voting is to be done by entering vote in the chat section, and by visibly raising your hands and by submitting an electronic ballot.

# PAC CHAIR

## Chair Responsibilities

- Attend and preside at all meetings and be a spokesperson for the PAC when requested to do so
- Attend the monthly PAC/PLN collaborative meetings to receive Title I district updates
- Create all regular meeting notices and agendas in consultation with the principal, the other PAC officers, and other PAC members
- Call special meetings of the PAC as needed
- Sign all recommendations for expenditures of Title I School-wide or Targeted Assistance Program funds and Parent & Family Engagement funds
- Ensure that all council members are fulfilling their tasks

**Who is interested in this position?**

**In the chat box add your vote by typing:**

**CHAIR, Name of person you are voting for**

# VICE CHAIR

## Vice Chair Responsibilities

- Provide support on all of the Chairperson's duties and shall act on all matters in the absence of the Chairperson
- Oversee all financial matters related to the Parent & Family Engagement Funds, including but not limited to PAC quarterly reports and processing of fiscal transactions with the school office (purchase order requests, transfers, etc.). All original transactional forms must be placed in the office Title I binder and duplicate copies placed in the PAC Title I Binder

**Who is interested in this position?**

**In the chat box add your vote by typing:**

**VICE CHAIR, Name of person you are voting for**

# SECRETARY

## Secretary Responsibilities

- Take written minutes at all meetings and provide written minutes of the prior meeting
- Post the public notice and agenda of all meetings at least forty-eight (48) hours before all regular and special meetings and as soon as possible for emergency meetings
- Draft all official correspondence of the PAC under the direction of the Chairperson
- Maintain a Title I Binder containing all PAC documents

**Who is interested in this position?**

**In the chat box add your vote by typing:**

**Secretary, Name of person you are voting for**

# OUTREACH COORDINATOR

## Outreach Coordinator Responsibilities

- Work with the entire PAC and school administration to help the PAC assess the unique factors impacting parent involvement at their school
- Lead the efforts to increase attendance by surveying parents on their needs
- Lead the promotion of PAC events
- Suggest creative ways to increase parent engagement
- Help evaluate PAC events

**Who is interested in this position?**

**In the chat box add your vote by typing:**

**Outreach Coordinator,  
Name of person you are voting for**

# BALLOT COUNT

**A few minutes will be taken to count the votes...**

# VOTING RESULTS...

**The PAC Chair for FY23 is...**

**The PAC Vice Chair for FY23 is...**

**The PAC Secretary for FY23 is...**

**The PAC Outreach Coordinator for FY23 is...**

**CONGRATULATIONS TO THE  
NEW PAC!!!!**



# OUR MONTHLY MEETINGS

**Will be held Virtually. Links will be created & shared by the school**

▪ Meetings will be held on the following Dates:

▪ SEP

▪ OCT

▪ NOV

▪ DEC

▪ JAN

Meetings will be held on the following Dates:

▪ FEB

▪ MAR

▪ APR

▪ MAY

▪ JUNE

# SUPPORT FOR PACS

- Orientation Training for new PAC Members (October-January)
- Monthly PAC Network Meetings (contact your FACE Specialist to get on their mailing list)
- Title I Leadership Circles
- Listening Sessions with Parent Board of Governors (PBG)
- Other Leadership Development Opportunities



**JOIN OUR MAILING LIST!**

<https://tinyurl.com/FY23TitleIMailingList>

# STILL HAVE QUESTIONS?

## (CONTACT YOUR FACE SPECIALIST)

- N1: Ellen Rosenfeld  
[erosenfeld@cps.edu](mailto:erosenfeld@cps.edu)
- N2: VACANT
- N3: Pam Price (interim)  
[pprice@cps.edu](mailto:pprice@cps.edu)
- N4 : Evelyn Contreras  
[econtreras@cps.edu](mailto:econtreras@cps.edu)
- N5: Juan Maldonado  
[jjmaldonado@cps.edu](mailto:jjmaldonado@cps.edu)
- N6: Jerri Sims [jsims5@cps.edu](mailto:jsims5@cps.edu)
- N7: Victoria Infante [veinfante@cps.edu](mailto:veinfante@cps.edu)
- N8: Maria Munoz  
[mgmunoz4@cps.edu](mailto:mgmunoz4@cps.edu)
- N9: Jonathan Wallace  
[jwallace33@cps.edu](mailto:jwallace33@cps.edu)
- N10: Sara Martinez  
[smartinez284@cps.edu](mailto:smartinez284@cps.edu)
- N11: Adrienne Garner  
[awgarner@cps.edu](mailto:awgarner@cps.edu)
- N12: Amissah Lemieux-Seals  
[aalemieuxseals@cps.edu](mailto:aalemieuxseals@cps.edu)
- N13: Dr. Gloria Mullons  
[gmullons@cps.edu](mailto:gmullons@cps.edu)

## 5. Getting Involved at New Field

- Formal Parent Organizations
- BAC (Bilingual Advisory Committee)
- LSC (Local School Counsel)
- PAC (Parent Advisory Council Title I)
- Conrey, any others this year?

- Recurring events to help at
- Eventos recurrentes para ayudar en
  
- Healthy Student Market
- We hope this is 2:00 in the cafeteria on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month
  
- Moving unused school meals to Honey Bear Café food Pantry
- Contact Savita Sharma

## General Volunteers and Field Trips

- Parents can contact Conrey (or volunteer coordinator) and get matched with a position that fits their skills and schedule
- This requires going to the office to apply as a CPS volunteer
- Could be matched with 1 teacher, helping the main office, leading 1 event like a coat drive or toy drive, or helping fulfill orders for New Field Merchandise (like the shirt Matt is wearing)

- 6. Select meeting times for rest of PAC meetings this year
- PAC generally meets once a month during the school year.
- Some years we always met at 9:15, some years always at 4:00 pm, and some years a combination
- We do have to consider the availability of the cafeteria and the Principal

- 7. Public Comments
- Members of the community may raise their hand and make a public comment. You have up to 2 minutes to speak. Thank you!



## 9. Closing

- Please nominate to close, then second, then vote motion to approve.
- Get home safely and have a great day!
- Please take a coffee or snack to go
- Sign in if you didn't already
- Thank you for attending!!